

Form 2: GENERAL INFORMATION FOR 8-YEAR ACADEMIC PROGRAM REVIEW

Directions: The information requested on this form is essential for academic program review. In some cases, you will provide the information directly on this form; in other cases, you will provide the information as an attachment.

Department: _____ Academic Year of Review: _____

1. Include the department's **Strategic Plan** and label it Attachment 1—Strategic Plan.

Note. Before completing Section 2, update your mission statement (if necessary) in UAOPS. Also update the unit profile for your department as a whole, and update the profile for each of your degree programs. (For UAOPS assistance, the contact is Julie McAdams in OIRA).

2. After revising UAOPS, print the current department mission statement, department profile, and each degree program's profile. Include the mission statement and profiles in this report as the second attachment, labeled Attachment 2—UAOPS Mission Statement and Unit Profiles.

3. Attach a copy of your department's **tenure and promotion criteria** and label it Attachment 3—Tenure and Promotion Criteria.

4. Faculty Assignment by rank for most recent fall semester

Rank	Number of Faculty
Professor	
Associate Professor	
Assistant Professor	
Instructor	
Other	
Total Number of Faculty	
Number of Graduate Faculty	

5. List the number of faculty **publications** in refereed scholarly journals over the last 5 years, and compute the ratio of publications to faculty. (This section may be modified appropriately if scholarly journals are not of great importance in the field and are not a high priority in the department's tenure and promotion guidelines.)

	Number of Faculty	Number of Publications	Ratio (publications/faculty)
5 years ago			
4 years ago			
3 years ago			
2 years ago			
1 year ago			

Additional Publications (This section also may be modified, as noted above, to reflect publication priorities in the discipline)

	Books	Book Chapters
5 years ago		
4 years ago		
3 years ago		
2 years ago		
1 year ago		

6. Indicate the ratio of the total number of **citations** in journals to the number of faculty over the last 5 years. (Citations appear in such sources as ISI's Science Citation Index, the Social Science Citation Index, and the Arts & Humanities Citation Index). *If citation indices are unavailable in the discipline or computation of citation ratios is misleading, provide any other evidence you may have of the frequency of faculty research citations.* If appropriate, also include awards from the NEH, NEA, Guggenheim Foundation, American Foundation, American Council of Learned Societies, and other sources.

7. Briefly describe the undergraduate and graduate **teaching loads** and **advising** responsibilities of faculty for the past academic year.