

SPECIAL REQUEST FOR OUT-OF-STATE (OOS) TUITION AWARD FOR GRADUATE ASSISTANTS



Use this form for the following claims only (please use a separate form for each type). For Code 7 this form MUST be approved and signed by the Principal Investigator.

Code 1	* Department is paying the out-of-state tuition for a GA who is NOT on a permanently budgeted line.
Code 2	* Academic Common Market support.
Code 3	* Capstone International Program Center students sponsored by Academic Affairs.
Code 4	* Law School sponsored students.
Code 5	* National Student Exchange Program students approved by NSE coordinator.
Code 6	* Summer out-of-state tuition support where GA appointment held in previous spring semester.
Code 7	* Contract or grant pays in-state only. <u>PLEASE COMPLETE OSPFS SECTION BELOW.</u>
Code 8	* Graduate fellowship or scholarship under Academic Affairs with awards equivalent to at least 0.25 FTE.

Division:		Fall	
Department/Area:		Spring	
Date prepared:		Interim	
Prepared by:		Summer 1	
Contact:	Phone:	Email:	Summer 2
Type (code #):			

Student CWID	Name (Last, first, MI)	FTE	Award \$

OSPFS (formerly Contract & Grant Accounting) Approval						
Account number that was charged with in-state tuition Does OOS tuition need to be applied to a cost share (CS) account? If yes, CS account number to charge OOS tuition: If no, where should OOS tuition be charged?	COA	Fund	Org	Account	Prog	
		Yes		No		
	COA	Fund	Org	Account	Prog	
Approval	Principal Investigator					
	OSPFS Officer					

Graduate School Approval					
Approval	Graduate School				
	COA	Fund	Org	Account	Prog
FOAPAL					